

# **NOUVEL CATHOLIC CENTRAL ELEMENTARY SCHOOL**



## **STUDENT/FAMILY HANDBOOK 2025-2026**

Revised 8-19-2025

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# MISSION STATEMENT

***We are Nouvel Catholic Central, called by Christ to learn, love and lead... courageously.***

## Our Calling:

Learn, Love, Lead. Courageously.

At Nouvel Catholic Central, our mission is not just a motto – it is a way of life rooted in Christ. We are called to grow in knowledge, compassion, and strength. Each word in our calling is intentional and invites every student, family, and staff member into a deeper journey of faith, excellence, and service.

## Learn:

We are called to seek truth through faith and reason. Learning at Nouvel is more than academic achievement – it is a lifelong pursuit of wisdom, wonder, and understanding. Inspired by the Gospel, we challenge our minds and open our hearts to become the best version of ourselves, in service to God and others.

“The fear of the Lord is the beginning of wisdom.” – Proverbs 9:10

## Love:

We are called to love as Christ loves – generously, humbly, and without condition. At Nouvel, love means respecting the dignity of every person, building a welcoming and compassionate community, and acting with integrity and kindness in all we do.

“Let all that you do be done in love.” – 1 Corinthians 16:14

## Lead:

We are called to lead by example, with courage and conviction. Leadership at Nouvel is rooted in service, grounded in moral character, and expressed through actions that uplift and inspire. Every student is encouraged to use their gifts to make a difference – in school, in church, in community, and beyond.

“Whoever wants to become great among you must be your servant.” – Matthew 20:26

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## **Contact Information**

### **Main Office**

Phone: (989) 792-2361

### **Admissions/Marketing**

Phone: (989) 399-2230

### **Business Office**

Phone: (989) 399-2223

### **Head of School**

Phone: (989) 399-2239

# GENERAL SCHOOL INFORMATION

## **Accreditation**

Nouvel Catholic Central Schools are accredited through the Michigan Association of Non-Public Schools.

## **Admission Information**

Nouvel Catholic Central Schools admit students of any race, color, and national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students of the school. These schools do not illegally discriminate on the basis of race, age, color, gender and handicap, national or ethnic origin in the administration of its educational policies, employment practices, scholarship and loan programs, or athletic and other school-administered programs.

All Catholic preschools, elementary schools and Diocesan high schools are open to students who sincerely seek a Catholic education and meet admission requirements. Because every Catholic child has a right to religious instruction and formation in the Catholic faith, preference is given to Catholic students. No person shall be admitted as a student in any Catholic school unless that person and his/her parent(s) subscribe to the school's philosophy and agree to abide by the educational policies and regulations of the school and the Diocese. Whether Catholic or non-Catholic, the student must agree to attend religious classes and the religious activities conducted in the school.

Priority list on student openings:

- Diocesan Members of Vicariate 6, 7, and Bridgeport Assumption BVM
- Members of other parishes
- Non-Catholic students are admitted as space allows

Children entering Young Fives must be five (5) years old by December 31, and Kindergarten must be five (5) years old by September 1, of admittance year. Students will be conditionally accepted into Kindergarten with full acceptance contingent on displayed readiness on the Kindergarten entrance test.

Requirements for all new students include:

- Verification of active parish affiliation/stewardship (Catholics only)
- Health Records
- Birth Certificate
- Baptismal Certificate (Catholic applicants only)
- Report Cards
- Standardized Test Results
- Record of IEP

At the time of registration, all new students seeking admission to a Nouvel Catholic Central School are evaluated on the basis of current standardized test scores and report cards.

## **Sacramental Life**

The sacramental life of the children of the Catholic tradition is an important component of the faith development in Nouvel Catholic Central Schools. Sacramental preparation is done through the Faith Formation Office of your home parish.

## **Conflict Management**

All concerns and questions should be handled at the appropriate level. Direct communication between individuals involved is the first step in handling conflict. There are times when a resolution cannot be reached between the people who are involved. At this point parents may contact the principal for further assistance after having tried to resolve the question/concerns with the appropriate person.

## **BUILDING AND GROUNDS**

Nouvel Catholic Central Elementary is a smoke free environment. Anyone wishing to use school facilities outside the school day must obtain permission from the school administration. School sponsored groups, clubs or organizations using school facilities before, during, or after school must have authorization by school administration. Insurance coverage is also required by the Michigan Catholic Conference.

## **Cafeteria**

Students are expected to be courteous and respectful and only purchase food for their personal consumption.

- Entry into the cafeteria and the food service lines is to be orderly and respectful of others.
- Students will eat their lunch seated at a table. All students are responsible for the cleanliness of the table and the floor area under the table.
- No fast foods are allowed when hot lunches are being served.

## **Title IX**

The Diocese of Saginaw Catholic Schools is committed to preventing sex discrimination, including sexual harassment and assault, in its education programs. The Title IX Coordinator oversees compliance with Title IX, ensuring prompt and appropriate responses to any reports.

If you experience sexual assault, please contact local law enforcement immediately and seek medical care. You may also reach out to the Diocese's Title IX Coordinator for support or to report concerns:

### **Dr. Cormac Lynn, Superintendent**

5800 Weiss Street, Saginaw, MI 48603

Phone: 989.797.6651

Email: [clynn@diosag.org](mailto:clynn@diosag.org)

The Diocese works to coordinate investigations with law enforcement to avoid interfering with any criminal proceedings.

# PARENTS

## **Parent's Role in Education**

At Nouvel Catholic Central Schools, we are grateful to partner with parents, who are the primary educators of their children. Your role as the first and most influential role model shapes your child's growth physically, mentally, spiritually, emotionally, and psychologically. Choosing our Catholic school reflects your commitment to nurturing your child's faith and recognizing God as their greatest good.

## **Parents as Partners**

As vital partners in your child's education, we ask parents to:

- Establish consistent routines for bedtime, punctuality, dress code, homework, and daily nutrition.
- Engage actively in school events like Parent-Teacher Conferences.
- Communicate promptly about absences, address changes, or student well-being.
- Support school policies, including discipline, finances, and respect for teachers.
- Encourage and reinforce the school's religious and educational mission.

Together, we form a strong partnership focused on your child's success. While parents have the right to withdraw their child, the school also reserves this right if the partnership is no longer effective.

## **Parent Organizations**

Nouvel Catholic Central Schools have established School Committees/Improvement Teams, the Home & School Association and Athletic Association. These organizations work to support and enhance the educational ministry of the school. Fundraising, parent education, and building community are goals of these organizations. These organizations operate under the accepted by-laws approved by Nouvel Catholic Central Schools.

## **Parent Volunteers**

We understand—life is busy. Between work, family, and daily responsibilities, it can be hard to find extra time. But at Nouvel, every parent's involvement makes a real impact. Whether it's helping at one event, chaperoning a field trip, or lending a hand with setup or cleanup, your presence supports our students, teachers, and the spirit of community that makes Nouvel special.

If each parent signed up to volunteer for just *one* event each year, we could ensure every activity runs smoothly and every student feels supported. It's not about doing everything—it's about everyone doing something.

Let's show our students what teamwork looks like. Find an event that fits your schedule and be part of something meaningful. Your time and energy, even in small doses, make a big difference. Depending on your area of interest, our main office professional can direct you in the right direction on how to get involved.

Please note that all individuals who volunteer in the schools will be asked to complete the Diocesan mandated background check, complete the volunteer form, and attend a Virtus training. All coaches working with children must also be fingerprinted.

## **Criminal Background Checks**

All Catholic school employees, including coaches, and volunteers who could potentially be working alone with children, are required to have a criminal background check conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation, be fingerprinted, complete Virtus training and sign the Diocesan Behavior standards form.

Minors who volunteer to work with children (in programs at the diocese, the parish, the school or early childhood center, or any other diocesan institution) shall complete, and have their parent/guardian complete a 'Minor's Statement of Background' form.

## **Child Custody Issues**

The school/parish shall recognize custodial parents and legal guardians as the primary decision makers for their children. Legal documentation which restricts custody and/or visitation by a non-custodial parent or relative shall be provided to the school/parish by the custodial parent(s) or legal guardians(s) at the time of registration. The school/parish shall be notified immediately regarding any changes to custodial provisions by the court.

Non-custodial parents shall have access to school/parish records, conferences, and information unless otherwise restricted by court order. Non-custodial parents may not use the school/parish for the purpose of circumventing custody orders or visitation rights. It is the obligation of parents to properly inform the school/parish of limits of access to children, records or other information.

As a school, our most important responsibility is to empower and support our students spiritually and academically. For this reason, if a custody issue were to arise during the school year between parents, teachers will not be permitted to write letters in support of either parent.

# **SCHOOL POLICY**

## **School Hours**

- Grades Y5 through 6th: 7:50 a.m. to 3:15 p.m. daily. Students not in their homeroom by 8:00 a.m. are considered tardy.
- Preschool: 8:00 a.m. to 11:00 (½ day), 8:00 a.m. to 3:00 (full day)

The school doors open for students at 7:15 a.m. to allow Y-5 through 6th grade students into the building.

At Nouvel Catholic Central Schools we work in partnership with parents to enable each child to develop as an independent learner. Elementary school parents should allow



their child(ren) to enter the school building on their own each morning. Various classes invite parent involvement or visitation on particular occasions.

Students not picked up by the end of carpool time (3:25 p.m.) will be sent to the latchkey to await their parents' arrival. A fine of \$4.00 per child may be assessed for every 15 minutes.

The school office is open on all school days from 7:15 a.m.- 3:45 p.m.

## **School Visitors**

School visitors (volunteers, parents, etc.) must come to the main office. For safety and security reasons, each person is required to **sign in** at the office when he/she enters the building for any reason. All visitors and/or volunteers are required to wear a designated badge that may be picked up in the office. Visitors and/or volunteers are to return the nametags and **sign out** at the time of departure.

## **Attendance Guidelines and Procedures**

The primary responsibility for ensuring regular and prompt school attendance rests with the parent(s)/guardian(s) and the student. Through cooperative efforts between the parent(s)/guardian(s) and the school staff, it is hoped that each student will develop attendance habits and attitudes which will be helpful to his/her present and future endeavors.

Parent(s)/Guardian(s) have a responsibility to give a written statement and/or confirmation to the school each time a student is absent for any reason.

## **Absences and Tardies**

Regular attendance fosters a classroom community between teachers and children. Students who attend school regularly are more likely to succeed academically. Students gain background knowledge from discussions while learning in school. Attending school also provides time for social interactions with peers and leads to overall student growth. Students should arrive at school by 7:50 a.m. to ensure that they are in their classroom and ready to learn when school begins at 8:00 a.m. When a student will be absent from school, a parent should call or email the office by 9:00 a.m. each day of the absence. For absences that are not called in, notification will automatically be sent to the parent notifying them of their child's absence.

Students who are absent due to illness have one day for each day of absence to make up the missed assignments, quizzes or tests. Teachers are not required to give make-up tests or assignments for absences due to vacations. No assignments will be given in anticipation of the vacation.

If a student will be gone for more than 3 consecutive days or if the student has excessive absences, the school may request a doctor's excuse. If a doctor's note is not provided on request, absences will be marked unexcused.

The following interventions are intended to support students and families should absences from school become a distraction from student learning.

At five (5) absences, a student and family will receive a notice from the school, noting the importance of school attendance.

At ten (10) absences, a student and family will receive a notice from the school and meet with a school official to discuss what barriers might be leading to absenteeism. The goal of this meeting is always to consider resources and build a plan of action to reduce absenteeism.

At fifteen (15) absences, a student and family will receive a notice from the school and meet with a school official as well as the School Resource Officer (SRO) to discuss what barriers might be leading to absenteeism. Again, the goal of this meeting is to consider resources and build a plan of action that reduces absenteeism.

Note: The same protocol will be followed to support students with chronic tardiness.

## **Student Records (FERPA)**

Nouvel Catholic Central Schools adheres to the Buckley Amendment (Family Education Rights and Privacy Act) regarding access to student records.

## **School Property**

We encourage all students to take pride in caring for our school environment and each other's belongings. In the event that school property or someone's personal items are damaged, students may be held responsible for repair or replacement costs, including any associated labor. Similarly, to ensure that final reports, transcripts, and diplomas are issued without delay, any fines or fees for lost or damaged textbooks should be settled beforehand.

## **Field Trips Guidelines**

1. Field trips are thoughtfully planned to support classroom learning and enhance our curriculum through real-world experiences.
2. Teachers, in collaboration with school administration, may determine a student's eligibility to participate based on academic performance, attendance, and behavior. Our goal is to ensure a safe and successful experience for all students.
3. For your child's safety, a signed written permission slip is required for participation in any field trip. We are unable to accept verbal or phone permission.
4. If you prefer that your child not attend a field trip, simply indicate your decision on the provided form.
5. To promote a sense of community and ensure proper supervision, all participating students are expected to travel to and from the field trip with their class by school bus.
6. Please note that field trip payments are non-refundable, as reservations and tickets are often arranged in advance.

7. Unless otherwise approved by the teacher or administration, cell phones should remain at home during field trips to minimize distractions and ensure full engagement in the day's activities.

## **Outside Parties**

Invitations for parties taking place outside of school should be sent to the homes of students via the U.S. Mail or email, unless an invitation is being given to every student in the entire grade.

## **Gum**

Chewing gum is not permitted at any time in the school building.

## **Student Withdrawal**

Arrangements to withdraw from school are to be initiated with the Nouvel Admissions Office. In order to withdraw from school:

- A withdrawal form must be completed stating why the student is leaving.
- Providing no fees have been incurred, the withdrawal process will be completed. If fees have been incurred, Nouvel Catholic Central School will bill the family.

## **Office Records**

Parents/Guardians are requested to notify the school office in writing of any change of address, home telephone numbers, cell phone numbers, business phone numbers, email addresses and/or phone numbers of emergency contacts.

## **Uniforms and Dress Code**

All students must be in uniform every day. There will be out-of-uniform days, which will be announced during the course of the school year. Students who are out of uniform will receive a warning for the first offense. If failure to comply with the dress code continues, consequences will be administered by school staff.

## **Cell Phones**

Cell phones are a significant distraction to academic performance and school safety therefore, students are not permitted to use or have visible cell phones or personal electronic devices (including smartwatches and other wearable technology used for texting/calls) during the school day once a student enters the building to the final bell (3:15 p.m.), including in hallways, classrooms, restrooms, and lunch periods.

If there are urgent messages that need to be relayed to students, please call the school office and staff will deliver the message.

Any violation of cell phone usage is left to the discretion of the principal.

## **Snow Days and Delays**

In the interest of safety, school occasionally needs to be canceled due to inclement weather. Parents can sign up to receive an emergency text, email, and/or phone call announcing the closing of school. Announcements are made on all local T.V. stations/websites between 6:00 and 7:30 a.m.

## **Guest Teachers (Substitutes)**

Circumstances occur that necessitate having a guest teacher in your students' classroom. A guest teacher is provided with detailed lesson plans to facilitate consistency in the classroom. Students are expected to follow classroom rules and treat the guest teacher with courtesy and respect.

# **STUDENT CONDUCT**

## **Off-Campus Conduct**

Students are expected to uphold school values at all times. Behavior—on or off campus—that negatively affects the school's reputation or violates school expectations may result in disciplinary action, including expulsion.

## **Academic Integrity**

Honesty matters. Cheating of any kind is unacceptable and may result in a failing grade, detention, suspension, or expulsion.

## **Substance-Free Environment**

The use or possession of drugs, alcohol, tobacco, or vaping products is strictly prohibited at school and all school-sponsored events. Violations may result in suspension or expulsion.

## **Detention**

Detentions are issued for violations of classroom or school rules. Parents will be notified in advance. Detention takes priority over personal commitments, including practices or games.

## **Suspension**

- In-School Suspension: Students must attend school and report to a supervised area.
- Out-of-School Suspension: Students may not be on campus or attend any school-related events during the suspension period.

## **Expulsion**

Expulsion is reserved for serious infractions, including illegal activity, endangering others, or repeated misconduct. Re-entry requires approval from the Head of School.

## **Search and Seizure**

From time to time, school property, such as lockers, desks, and technology devices, is assigned to a student. Students do not acquire a reasonable expectation of privacy in such property. Nouvel Catholic Central reserves the unrestricted right to search and seize property assigned to a student at any time, for any reason, with or without notice to the student or the student's parents. The privacy rights of students will be respected regarding any items found during a search that are not illegal or otherwise against Nouvel policy or administrative regulations.

Nouvel Catholic Central personnel may, to the full extent permitted by law, search and seize students and their personal effects where reasonable suspicion exists. Illegal items and items inappropriate in the educational environment may be confiscated by Nouvel personnel and, when appropriate, delivered to police authorities or parents.

## **ACADEMIC POLICY**

### **Curriculum**

The Diocesan curriculum guidelines, consistent with the State of Michigan guidelines, are followed for the teaching of all secular subject areas.

### **Report Cards**

Report cards will be sent home quarterly. For students who enroll after the 6th week of a marking period/quarter, traditional letter grades may not be given. In lieu of a traditional letter grade, a designation of credit/no credit may instead be made on a newly enrolled student's report card.

### **Grading Scale**

Nouvel Catholic Central Elementary School will use the following grading scale:

A+.....	96.7 - 100
A .....	93.3 – 96.6
A -.....	89.9 – 93.2
B+.....	86.5 – 89.8
B .....	83.1 – 86.4
B-.....	79.7 - 83
C+.....	76.3 – 79.6
C.....	72.9 – 76.2
C -.....	69.5 – 72.8
D+.....	66.1 – 69.4
D.....	62.7 - 66
D -.....	59.3 – 62.6
F.....	59.2 and below

## **Behavior Expectations**

At Nouvel Catholic Central Schools, we believe in helping students grow in self-discipline and character. Our behavior expectations are designed to support a respectful, focused, and caring learning environment.

	<b>P</b>	<b>A</b>	<b>W</b>	<b>S</b>
	<b>Practice safety</b>	<b>Act Responsibly</b>	<b>Work Together</b>	<b>Show Respect</b>
<b>Cafeteria</b>	Wait in line.  Push in your chair.	Clean up your eating area.	Use good table manners.  Talk quietly.	Listen to adults.
<b>Hallway</b>	Walk.  Use one step at a time.	Keep your locker closed.	Walk to the right.	Keep your hands & feet to yourself.  Use a whisper voice.
<b>Restroom</b>	Report problems.  Wash your hands with soap & water.	Flush the toilet.  Throw trash in the trash can.	Use quiet voices.  Return to class as soon as you are done.	Respect the privacy of others.
<b>Playground</b>	Stay in the supervised area.	Use the equipment properly.  Put the equipment away.	Be a good sport.  Share equipment & toys.  Include others who want to play.	Listen to adults.  Come into the building quietly with your adult.

## **5th and 6th Grade Honor Roll**

Students in the 5th and 6th grades who meet the following criteria will be eligible for quarterly recognition on the school honor roll. Students who enroll after the 6th week of a marking period will not be eligible during that marking period/quarter, for placement on the honor roll. Any student with a Level IV behavior violation will automatically be ineligible for honor roll recognition.

### **Bishop Honor Roll**

All "A" report card. No more than three incidents where teachers contact parents.

### **Principal Honor Roll**

All "A" and "B" report card. No more than seven incidents where teachers contact parents.

## **Faculty Honor Roll**

All “A” and “B” and one “C” report card. No more than seven incidents where teachers contact parents.

## **Parent/Teacher Student Conferences**

Two Parent-Teacher Student Conferences are held each year. Conference schedules are prepared by the school office and available times and dates are sent to parents well in advance of the scheduled date.

## **Testing**

The NWEA (MAP) test is given to all students, K through 6th grade, three times a year. Results of the testing are viewed by the student’s teacher and principal and a parent report is sent home at the end of the next marking period. No testing information is shared at a state level. The Superintendent and Head of School have access to the testing results for all students at Nouvel Catholic Central Elementary.

## **Technology Policy**

To protect the integrity of the networks and workstations, authorized users are expected to exercise responsible, ethical behavior when using the technology resources of Nouvel Catholic Central Schools. Each user must abide by the technology policy and Internet guidelines. All users must receive training and will sign an Acceptable Use Agreement prior to accessing the Internet.

## **Promotion Policy and Retention Policy**

Advancement to the next grade is based on a student’s daily performance, test results, recommendations of teachers, and the student’s ability to complete work successfully on a more advanced level.

Promotion to the next grade depends on successful completion of all subject areas. The school administration may recommend the repetition of a grade, tutoring, or summer school classes as a requirement for promotion when, after conferences with teachers and parents, it is believed that such action will better prepare the student academically or emotionally for the next grade.

## **Athletic Eligibility**

Student behavior directly reflects on our school. Therefore students are expected to conduct themselves with respect and dignity at all times whether they win or lose. Participating in extracurricular activities is also considered a privilege, not a right. These activities are always second to academics, thus the following guidelines have been set for all students.

- Students receiving an “F” in any core subject will not participate in extracurricular activities, beginning after the fourth week of the marking period.
- Any student who is suspended for any reason will not participate in extracurricular activities.

Any student not meeting the above guidelines will be ineligible to participate in practice or games for one week. They will be evaluated after the week of ineligibility. After three weeks of ineligibility, students will be removed from the team.

Students are required to be in school for a minimum of a half-day on game days or to attend practice.

## **Library**

The school has a well-equipped library and media center. Students are encouraged to use the library for curricular enrichment and pleasure reading. Borrowed books are to be returned on time and in good condition.

# **HEALTH AND SAFETY**

## **Illness, Medical Conditions & Dispensing of Medication**

When returning to school after an illness, students should be free of a fever for 24 hours prior to their return or in the case of vomiting, must remain home for at least 24 hours after the last occurrence.

Appropriate forms must be completed and filed with the office before any medications will be dispensed. Parents are asked to inform the school regarding special medical needs, including food allergies, and provide appropriate information regarding their student needs.

## **Asbestos and Pesticides**

An asbestos policy is in place for all of the NCC buildings. Communication will occur annually to parents of any concerns with Asbestos Containing Material (ACM). In addition, the school office maintains an asbestos file regarding inspections by the Environmental Protection Agency (EPA).

As part of pest management programs, pesticides are occasionally applied. You may request to be informed of any pesticide application made to the school grounds or buildings. In certain emergencies, pesticides may be applied without prior notice, but you may ask for notice following any such application.

## **Telephone**

To help keep our office running smoothly, students are asked to get permission from the school secretary before using the telephone. Since the office phone is primarily for school business, student use is limited to emergencies only.

## **Student Directory**

Early in the school year, families receive a Student Directory containing contact information to help foster community and connection. This directory is intended for personal use only and is not to be shared or sold. If you prefer your family's information not be included, please notify the school office.



## **Emergency Drills**

State law requires that fire drills be held 5 times per year, tornado drills be held 2 times a year, and lockdown drills held 3 times a year. Students should follow all set guidelines for drill participation.

## **Crisis Plan**

Nouvel Catholic Central Elementary School has implemented a “crisis plan” to address a number of different emergency situations. All teachers and staff are aware of the procedure to follow to keep your children safe.

## **Child Abuse/Neglect Reporting**

Nouvel Catholic Central Schools abides by the Child Abuse Laws of the State of Michigan. The State of Michigan mandates school personnel to report suspected cases of child abuse and neglect to the appropriate county department or local law enforcement agency.

## **Right to Amend**

The administration reserves the right to waive and/or deviate from any and all disciplinary regulations for just cause at his or her discretion. (Amended August, 2025)

Nouvel Catholic Central Schools reserves the right to amend this Handbook. Notice of amendments will be sent to parents via school newsletters.

# **DRESS CODE**

Nouvel Catholic Central Elementary School students should be dressed at all times in a manner that reflects pride in their school. Neatness in dress and grooming will reflect this pride and set a tone of serious commitment to a learning environment. Parents are strongly advised to help enforce this dress code.

## **Boys' Uniform/Y5-6th**

Regular Uniform

<b>Pants</b>	Navy blue dress slacks (no cargo/joggers/denim)
<b>Shirts</b>	White/gray polo or white dress shirt (NCC logo OK)
<b>Sweatshirts</b>	Gray or royal blue crewneck or 1/4 zip with logo
<b>Sweaters</b>	White, gray, or navy cardigans/pullovers/vests
<b>Shorts</b>	Navy dress shorts (Apr–Oct, not on Mass days)
<b>Shoes</b>	Dress leather, closed-toe loafers/lace-ups (brown, tan, gray, navy, black) – no athletic/canvas styles
<b>Socks</b>	Solid navy, black, gray, or white

<b>Belts</b>	Brown, black, or navy; no logos or designs
<b>Hair</b>	Clean, neat, natural colors; above collar and eyes, no extreme styles
<b>Jewelry</b>	No earrings or visible piercings; minimal jewelry allowed; religious necklaces $\leq 1.5''$
<b>Mass Day</b>	Uniform pants + white dress shirt + tie; sweaters allowed
<b>Spirit Day</b>	Uniform bottoms or jeans + spirit top

### **Girls' Uniform/Y5-6th**

#### **Regular Uniform**

<b>Jumpers/Skirts</b>	Blue plaid jumper (Y5-3), plaid/solid navy skirts (4-6)
<b>Shirts</b>	White/gray polo or white dress blouse (NCC logo OK)
<b>Sweatshirts</b>	Gray or royal blue crewneck or 1/4 zip with logo
<b>Sweaters</b>	White, gray, or navy cardigans/pullovers/vests
<b>Pants</b>	Navy blue dress slacks
<b>Shorts</b>	Navy dress shorts (Apr–Oct, not on Mass days)
<b>Shoes</b>	Dress leather, closed-toe loafers/lace-ups (brown, tan, gray, navy, black)
<b>Socks/Tights</b>	Solid navy, black, gray, or white
<b>Belts</b>	Brown, black, or navy; no logos or designs
<b>Hair</b>	Neat, natural colors; no extreme styles; school-color accessories only
<b>Jewelry</b>	Small earrings allowed; no visible body piercings except ears; religious necklaces $\leq 1.5''$
<b>Other</b>	Modesty shorts recommended; leggings (navy/black/gray/white) allowed under skirts/jumpers; no makeup or nail polish (Y5-6)
<b>Mass Day</b>	Blue plaid jumper/skirt + white dress blouse; sweaters allowed
<b>Friday Spirit Day</b>	Uniform bottoms or jeans + spirit top

## **Dress Code Guidelines - All Students**

- Shirts tucked in & buttoned (top button may remain undone on polos/shirts)
- Coats stored in lockers during school hours
- Spirit Day tops: Nouvel-branded in white, gray, royal blue, or black
- No crop tops allowed
- Shoes: Closed-toe only (no sandals, flip-flops, crocs, open heels)
- Jeans: No rips, tears, or excessive distressing
- No athletic shorts during the week (except special theme days)
- Tattoos (temporary or permanent) must be covered or approved
- No writing or coloring on skin

## **STUDENT CODE OF CONDUCT & DISCIPLINE POLICY**

As we have all been formed in God's image, with our own abilities and competencies, we understand that each child and situation is unique. At Nouvel Catholic Central, students are expected to model Christian values with respect for themselves, others, and the learning environment at all times. Disciplinary actions will be taken when students fail to meet the behavior expectations that conflict with these values or school policies. Consideration will be given when evaluating each individual circumstance to ensure fair, appropriate, and equitable discipline.

The Student Code of Conduct establishes the rules governing student behavior. The prohibited acts listed in this Student Code of Conduct are not to be considered as an all-inclusive list or as a limitation upon the authority of school officials to appropriately address violations of the school's individual rules and regulations, or other types of conduct which interfere with the good order of the school system, the proper functioning of the educational process, or the health and safety of students.

A student violating any of the prohibited acts listed in this Student Code of Conduct will be disciplined in accordance with the Code of Conduct. Additionally, a student who engages in a prohibited act which violates law may be referred to the appropriate police authority.

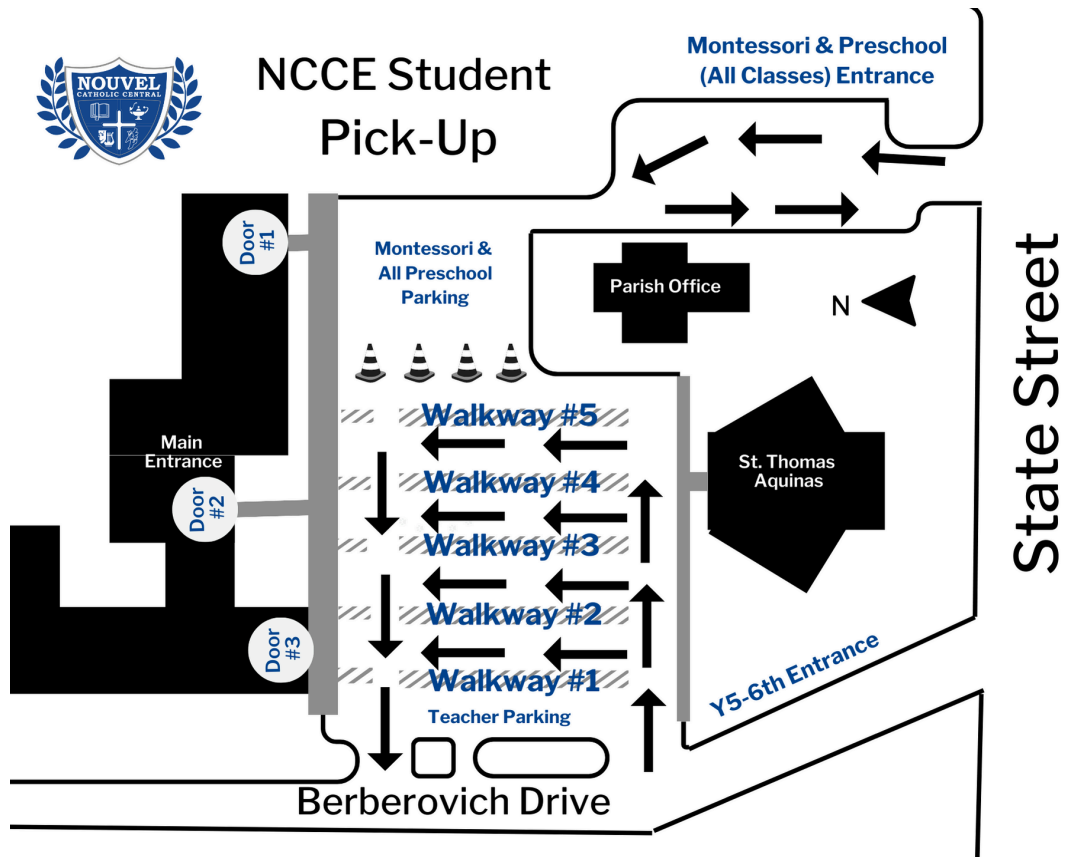
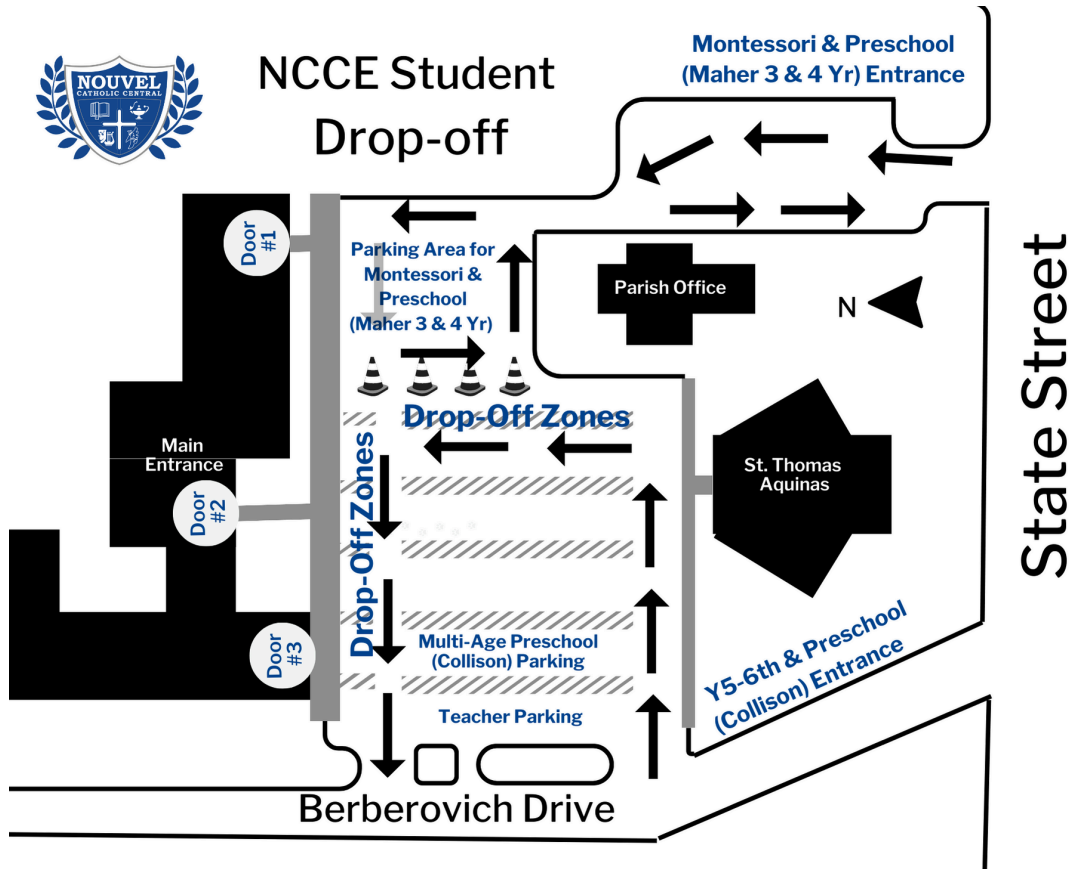
The prohibited acts and penalties listed below are applicable when a student:

- Engages in a prohibited act on school property
- Engages in a prohibited act at a school-related activity, function, or event
- Engages in a prohibited act off school premises, which act is either prohibited by law or, in the judgment of the building administrator, is of such seriousness that the student's continued attendance in school would present a danger to the health and safety of students or employees, and/or would substantially interfere with the proper functioning of the educational process
- Engages in a prohibited act when the student was not enrolled in the School District or was enrolled in another school district, if the act of misconduct would constitute a sufficient basis for suspension or expulsion had it occurred while the student was attending school in the School District.

## **Disciplinary Levels**

<b>Level</b>	<b>Examples (not an exhaustive list)</b>	<b>Possible Consequences</b>
Level I - Minor Infractions	Swearing, Name Calling, Insults, Rough Play, Possession of Cell Phones/Wearable Technology	Administrative Intervention
Level II-Repeated and/or Moderate Level Infractions	Hitting, Kicking, Pushing, Throwing Objects, Threats of Aggression, Exclusion, Technology Violations	Administrative Intervention to Expulsion
Level III-Serious Violations	Punching, Biting, Spitting, Fighting, Behavior that Causes Injury to Others, Inappropriate Touching, Harassment, Intimidation, Cheating	Administrative Intervention to Expulsion
Level IV-Severe or Illegal Behavior	Possession of Drug, Alcohol, Nicotine or Vaping Supplies, Bomb Threats, Arson, Explosives, Weapons	Referral to Head of School, Administrative Intervention to Expulsion

*This rubric is meant to act as a tool in helping the administration and staff to fairly administer consequences for misbehavior though final decisions will be made at the discretion of school administration. Previous disciplinary action may impact disciplinary decisions. These lists are not exhaustive.*



## **Signature Page**

I have read the 2025/2026 Parent/Student Handbook and agree to follow the school policies and procedures as stated.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_